

Early Head Start

Annual Report for Program Year 2007

July 1, 2007 – June 30, 2008



Program Enrollment

Total number of children and families served: **124**

Average monthly enrollment (as a percentage of funded enrollment): **75 (100%)**

Percentage of eligible children served: **Less than 5%***

*in Montgomery County in 2005 12,883 children under age six lived in families with incomes less than 200% of the Federal Poverty Line

On-Going Monitoring

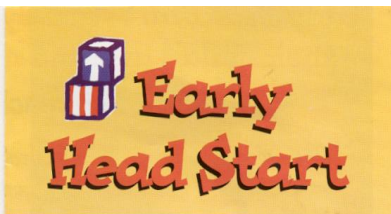
Results of the most recent review by the Secretary: **All identified areas of noncompliance were remedied within the time allotted**

Results of the most recent financial audit: **No material findings**

Services to the Community

Percentage of enrolled children that received medical exams: **100%**

Percentage of enrolled children that received dental exams: **63%**



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Parent Involvement Activities

In partnership with staff and Community Representatives, parents share governance of the program and are elected members of the Policy Council. This body is responsible for overall program planning, policies and procedures, funding applications, staff hiring recommendations, fiscal oversight, and service delivery.

Additional opportunities for parent involvement this year included:

- Family Fun Nights
- Parent Training Workshops
- Fatherhood Activities
- Parent-Teacher Conferences
- Homework backpack activities
- Parent Meetings
- Home Visits
- Input into Individualized Child Development Plans
- Health Services Advisory Committee participation

Preparing Children for Kindergarten

The Family Services Early Head Start philosophy is that parents are their child's first and most important teacher. Through our partnership with the Head Start and Prekindergarten division at Montgomery County Public Schools, parents learn about educational services available after transitioning out of the FSI Early Head Start program.

Staff assist parents as they transition into Head Start or other child care settings. A written transition plan is developed six months prior to each child's third birthday. The plan includes activities to assist parents in understanding what to expect in a new environment and how to transition to another preschool program. Activities may include parent education on school readiness, how to help their child adapt to changes in routine, and a visit to the new setting.

Services also include support to parents of children with diagnosed disabilities as they enroll in new services.

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Financial Report

FY07

Public and Private Funds Received

Fees/Grants – Federal (HHS ACF)	\$898,856
Fees/Grants – City and local	\$10,000
Fees/Grants – State (MSDE)	\$29,125
United Way	\$0
Other foundation support (MCCF)	\$5,000
In Kind Support	\$224,714
Total Funding	<u>\$1,167,695</u>

Projected Expenses

Personnel (salaries, benefits, taxes)	\$722,715
Professional Services, evaluation	\$21,000
Occupancy	\$48,126
Telephone	\$3,024
Consumable Supplies	\$8,140
Transportation / Travel	\$21,633
Training / Conference	\$19,100
Program Overhead	\$29,013
In Kind Support	\$224,714
Sub-total	<u>\$1,097,465</u>
(Prorated share for this program)	
Management & General	<u>\$170,484</u>
Total Expense	<u>\$1,267,949</u>
Excess / Deficit	- \$100,254
In-Kind	\$224,714